

Affidavit of Absent Applicant for Marriage License

Full Name: _____ Maiden Name: _____

Address: _____ Date of Birth: _____
(Month/Day/Year)

City/State/zip code: _____ Social Security Number: _____

Place of Birth: _____ Citizenship: _____
(City/County/State)

Are you currently married? Yes _____ No _____ Are you active Military? Yes _____ No _____

If divorced or annulled, date of decree: _____

Are you presently delinquent in any court ordered child support payments? Yes _____ No _____

Are you related to the other applicant as:

an ancestor, or descendant, by blood or adoption? Yes _____ No _____

a brother or sister, of the whole or half blood, or by adoption? Yes _____ No _____

a parent's brother or sister of the whole or half blood? Yes _____ No _____

a son or daughter of a brother or sister, of the whole or half blood? Yes _____ No _____

a current or former stepchild or stepparent? Yes _____ No _____

a son or daughter of a parent's brother or sister, of the whole or half blood? Yes _____ No _____

I hereby declare that I desire to marry: _____, who is not currently married.

Date of Birth: _____ Address: _____
(Month/Day/Year)

Date of Ceremony: _____ City/State: _____
(Month/Day/Year)

I am unable to appear in person before the County Clerk for the issuance of this license because:

Those who are incarcerated may not use a proxy for the ceremony

I am unable to attend the ceremony because I am active duty in the United States military and deployed overseas in support of a combat mission, I hereby appoint _____
to act as my proxy (must be at least 18 years old) for the purpose of participating in the ceremony.

This form is only good for 30 days from the date it is signed below.

Signature of Applicant

Subscribed and sworn to before me on the _____, day of _____, 20____

Notary Public

Applicants must supply proof of identification using a photo ID. The instruction sheet lists examples of proof of identification required. This requirement also applies to a proxy. 9/1/2013

INSTRUCTIONS FOR COMPLETING THE ABSENT APPLICANT FORM

All information on this form must be completed by the person who is unable to appear in person at the County Clerk's office to apply for the marriage license. The person who can't appear is called the "Absent Applicant". Requirements:

- The Absent Applicant must sign this form in front of a notary public and mail it back to the groom/bride.
- This form and all signatures must be originals-including the notary and notary stamp.
- This form is good for only 30 days from the date notarized. If 30 days have passed since the notary signed the form- It is no longer valid and a new form must be obtained. You will have to start the process over again.
- The groom or bride who comes to the county clerk's office to get the marriage license must provide original absent applicant form and an original government issued I.D. for the Absent Applicant for identification purposes. This requirement includes inmates, no photocopies or notarized affidavits. Active duty military may use a notarized copy of their military I.D. for identification purposes.

Using a Proxy

If the bride and/or groom can't come to the Clerk's office to apply for the marriage license and one can't also attend the wedding a proxy(s) must be named. The proxy must:

- Appear with the groom/bride for the issuance of the marriage license and provide valid I.D.
- Must be at least 18 years of age and can be either male or female
- If one party can't be present to apply for the license, an Absent Applicant form must be completed. Only the proxy named on the Absent Applicant Form may serve as proxy. If the original proxy is not available a new form must be completed.
- If both parties can't be present to apply for the license, each must be active duty members of the United States military and deployed overseas in support of a combat mission. Each must have a separate absent applicant form and both proxies must come together to this office for the issuance of the marriage license. No Exceptions.
- There is only one situation where a party may be absent from the ceremony. If the bride and/or groom is on active duty in the United States military and is deployed overseas in support of a combat mission a proxy can be named for the bride and/or groom.
- Incarcerated individuals cannot use a proxy, the incarcerated person must be present at the ceremony. You must ask the facility whether they will allow a wedding ceremony. No Exceptions